



PORT FAIRY CONSOLIDATED SCHOOL

2019 / 2020
Information Booklet

*Celebrating children's
individuality and developing a
sense of community*

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The guiding principle for
Port Fairy Consolidated School is to provide a
high quality education for all students to grow to
their full potential – creatively, socially, physically
and intellectually.

We aim for every child to be the best that they
can be – without exception!



A word from our Student Leaders –

Port Fairy Consolidated School helps your child strive successfully in all learning areas, we have many creative learning strategies that our teachers are constantly trying to improve as well as helping your child grow in a healthy classroom environment. Our school offers opportunities to participate in many sports and academic events such as swimming, math competitions, soccer, football, spelling competitions, chess tournaments and many more. My personal favourite is swimming competitions which many people participate in. We have recently introduced a new program called growth mindset -this program helps us change our mind from a fixed mindset to a growth mindset, fixed mindset being a non-confident attitude that easily gives up and a growth mindset is allowing for change and can cope with constructive criticism. This program hopes to encourage all children to change their mindset to being more positive and confident. We also have a wonderful Stephanie Alexander Kitchen Garden program, which is a fun and creative way to express ourselves through food and learn how to make amazing and delicious food, and the best bit is we make all our food with our fresh garden produce. Our garden program is a great way to teach children how to grow a healthy and fresh garden in a fun and easy way. Overall, I think Port Fairy Consolidated is an amazing school with many opportunities for your child to thrive in their primary school experience and I am confident that your child will love it as much as I do.

..... **Eadie Gleeson**

Port Fairy Consolidated School is a great option for your child because we are a caring school. Each teacher and student cares about your child's safety and emotional wellbeing. Teachers try their very best to make each of their students thrive in multiple subjects. A big hit is the Stephanie Alexander Program, it is where the students go out to the school garden and either plant out, harvest, water the garden, care for the chickens, or chop and chat for the soil. Then there is the kitchen, where we use fresh produce from the garden to make fantastic healthy meals.

Our school is also fortunate enough to have an amazing spelling program, it is a workbook with multiple spelling strategies and even some Latin and Greek words pop up. There is also a phonics program helping students raise their phonic awareness. The new foundation students are able to have a year six buddy to guide them through their transition from kindergarten to Primary School, they do activities with their buddy involving them feeling safe and secure in all school environments. Another big moment on the foundation school calendar is the Melbourne Cup horse and jockey race.

We focus intently on positive education, this program is aimed at making students learn 24 different character strengths such as leadership, teamwork and social intelligence.

.....**Lachie Payne**

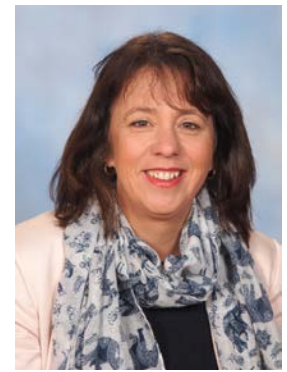
Port Fairy Consolidated is an exceptional school. It is an amazing opportunity for each child to strive and learn to the best of their ability. The teachers are all extremely welcoming and friendly, each and every teacher take the time to get to know the students on a personal level. The staff really listen to the students and what they have to say. I still remember the first day I came to this school back in year four, in less than a few days I immediately felt safe and welcome. In the classroom, the teachers really focus on our strengths and weaknesses and try to improve them.

We work in groups with other students who reflect our abilities, I find this technique great for the students, personally I find it more comfortable working with other children on my level. There are many wonderful programs to expand students growth including Stars and Cars (a reading program), Spelling Mastery (a spelling program) and more. Overall I see our school improving every day and I see it moving from a good level to a great level.

.....**Lana Glynn**

Port Fairy Consolidated School is a well run school that gives students a good education. When I first came to this school, I made friends and was treated with respect. All the teachers are wonderful at this school as well as the students. We do so many fun activities throughout the year such as dress up days, house activities and excursions. When we do reading and spelling we work in groups at our own individual level. I feel confident that your child will be happy to go to this school.

..... **Xavier Tweedly**



Welcome to Port Fairy Consolidated School

Welcome to our vibrant school! It is a great privilege to be the principal at Port Fairy Consolidated School and I am highly committed to providing a high quality education for all students.

This is a fantastic school with a high regard for excellence in Literacy and Numeracy whilst respecting and nurturing the whole child. We have a variety of other curriculum areas taught by trained specialists in the areas of Physical Education, Art, Science and Performing Arts, alongside other school initiatives such as the Stephanie Alexander Kitchen Garden program. We are a strong learning community who understand that learning takes effort.

As head of this school I passionately embrace the concept of the school principal as the learning community's 'Instructional leader'. To this end I lead a dedicated and highly skilled team of teachers who are constantly striving to improve the learning outcomes for all of our students.

Our school's core values are: 'Belonging – learning – responsibility'. We greatly value empathy, social justice and a sense of community. We work with a shared vision of individual and collective growth. We also value our engagement and connections with the local community.

PFCS has a great respect for all aspects of reconciliation between Indigenous and Non-Indigenous Australians. We aim to build understanding between all people. We celebrate individuality through the personalisation of learning.

I believe that everyone has a right to feel safe and I encourage everyone to support this by behaving responsibly at all times and caring for each other.

In conclusion, please don't hesitate to contact me to discuss or clarify any questions you may have. I appreciate that choosing where to send your children to be educated is an important decision. We look forward to you joining our school community as your child continues their journey of lifelong learning.

Warm Regards,

Kath Tanner (Principal)

Port Fairy Consolidated School has a long and proud history, first opening its doors to the children of Port Fairy in 1874.

The school is set in expansive and beautiful grounds with two ovals, two basketball courts and a pirate ship. Each classroom boast integrated ICT facilities and, as part of the Stephanie Alexander Kitchen Garden Program, a new BER building providing a wonderful fully equipped kitchen.

Port Fairy Consolidated School has a consistent enrolment of around 220 students in Foundation to Year 6.



Foundation – the beginning....

Philosophy

The philosophy in Foundation and the Early Years is to provide a safe, welcoming and stimulating environment for each child to learn, to provide individuals with a feeling of self-worth and the opportunity to achieve and develop social skills with the recognition that all children grow and develop at different rates.

The Foundation Program provides -

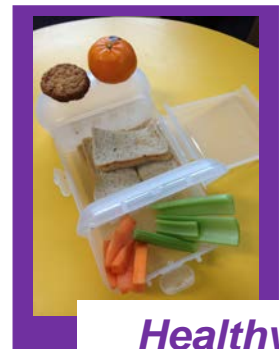
- a personalised approach to each child based on his/her needs and abilities.
- a high quality Literacy and Numeracy program.
- curriculum encompassing Technology, Science, Visual and Performing Arts, Health and Physical Education within the new "Victorian Curriculum".
- learning situations for children to work cooperatively.
- learning situations for children to become independent problem solvers.
- A framework for social interaction where children learn concepts of mutual respect and self discipline.

Buddies

At Port Fairy Consolidated School each Foundation child will have a Year 6 buddy who is individually chosen to specifically suit their interests, strengths and challenges. The relationship that these two children will share is that of both a friend and mentor. Foundation children will be introduced to their buddy during school transition visits. Expect a wide range of communication during this time as your buddy sends letters, cards and pictures to introduce themselves to your family.



*A safe, secure
and happy
environment*



*Healthy
rubbish
free lunch*





GENERAL INFORMATION

Communication

PFCS has a tradition of friendly informative communication. Parents are encouraged to see their child's teacher for informal discussions, however if more than a brief chat is required, please ring the office or see the teacher or principal and make an appointment. Teachers are not available to talk to parents or carers during teaching time and they have two evenings per week committed to meetings after school. Teachers also attend morning briefings between 8.30 and 8.45am. Interviews with teachers will be planned around these commitments and with prior arrangements. Appreciating that children grow and develop at different rates, we recommend that you discuss any concerns with the teacher first. If you have any doubts or concerns, please contact us, we would much prefer to address any concerns immediately. PFCS also has a **Facebook** page and uses "XUNO", a great way to be kept informed of all our events and celebrations.

Student Diaries

Student diaries are an excellent way of communicating between school and home. Any concerns, requests or comments may be communicated through this book.

The School Office

For most people the first point of contact with the school is the General Office. Jenni Martin (Business Manager) and Leah Evans work in the office and, as well as providing a range of administrative services for the management and staff, they provide information to parents and visitors.

Contact Numbers


The school phone number is 55 681051 and the school fax number is 55682214
The school email address is port.fairy.cs@edumail.vic.gov.au. The Out of Hours (Before and After) School Care number is mobile 0409 568 411 - OSHC hours only.

Newsletters

The weekly PFCS Newsletter is published on Thursday and keeps families abreast of school activities, and includes a regular listing of events and important dates. The newsletter can be emailed to families and it is posted on the website at www.pfc.vic.edu.au. We encourage families to access the newsletter digitally to assist us in living and working sustainably.

Parent Involvement

PFCS value and encourage active participation from our families, both in the classroom and on our excursions. If you wish to help in any way, please speak to your child's teacher.



Reporting to Parents

Every year your child will receive two written reports and you will be requested to attend at least one parent teacher interview. Extra parent teacher interviews can be arranged by appointment. We also offer Student Led Conferences as an opportunity for children to showcase their learning to their parents.

Permission Forms

Early in the year you will be asked to sign a Permission Form, which gives your child permission to take part in a variety of school activities including the informal excursions within the local area, Head Lice Checks, Internet Agreement and Electronic Media Publications Permission. These consent forms are signed when you enrol your child and remain active for the duration of their enrolment. For activities beyond the local area, individual permission forms will be issued.

School Assembly

A whole school assembly is held at 2.50pm each Friday afternoon in the School Hall, conducted by the Year Six students. Awards are given out to students to acknowledge special achievements during the previous week. Parents are invited to attend our weekly assemblies.

Emergency Information

It is vitally important that we have current telephone numbers where you can be contacted at all times, and the name, address and telephone number of a person who would be able to care for your child in the event of an accident or sudden illness.

Attendance

Regular attendance is important, so too is punctuality. Our Strategic Plan has set a target of students being absent for no more than 10 days each per year. Please aim to have your child at school between 8.45 and 9am. This allows your child to have a relaxed start to the day, as teaching and learning begins promptly at 9am.

Absences

In the case of absences it is necessary to let the school know. This can be done by telephone, email, in writing, advising the office personally or through XUNO. If your child is sick, home is the best place. If you need to collect your child early or if you arrive late, please call at the office and sign a Collection Authority Form that is then given to your child's teacher. We do not allow children to go home early by themselves.

When your child misses a day of school they miss a connecting link in their work.

0-12 Days: This attendance rate is within an acceptable range.

13-20 Days: This attendance rate is below average and if this continues between Foundation and Year 10 is equal to one year of missed schooling.

21-40 Days: This is a poor attendance rate and if this continues between Foundation and Year 10 is equal to two years of missed schooling.

School Council

School Council is the governing body of the school made up of parents, teachers and, at times, members of the community. It is the School Council that sets the vision, determines the priorities, approves the budget, establishes the mechanisms to ensure that accountability is in place and ensures that the school is responsive to the local community. School Council has a number of sub committees and has working parties as required.

Parents and Friends Association

Parents and friends meet monthly and everyone is welcome to attend these meetings. There are currently over 30 members. They meet to discuss fundraising, social events and ideas that they may have to contribute to school life. In 2019 the executive is:

President:	Abbie Artis	Vice President:	Erin Deimos
Secretary:	Cath Haldane	Vice Secretary:	Lucy Marshall
Treasurer:	Bec Holt	Vice Treasurer:	Robbie Bishop

Parent Contributions

Parent Contributions support the cost of essential educational items which include classroom materials, visual arts, physical education and science materials, excursions and Performing Arts activities. We are able to keep our Parent Contributions to a minimum due to our energetic fundraising program. We ask for parents' assistance in supporting the school fundraising initiatives held throughout the year. We also offer the Centrelink scheme- "Centrepay"-which enables families to authorise Centrelink to deduct monies from allowances they receive, and have them paid direct to the school for educational expenses. Please speak to Jenni in the office if you are interested in this.

Working with Children Checks

All parent volunteers attending overnight camps and with ongoing contact with the children at school must hold a valid Working with Children Check.

School Times

7.00am	Before School Care
8.45am	Students arrive
9.00am	Teaching and Learning begins
11.00-11.30	First lunch & break
11.30- 1.30pm	Teaching and Learning
1.30 – 1.40pm	Supervised Lunch
1.45pm	Play
2.30pm	Teaching and Learning
3.30pm	Home Time
3.35- 6.45pm	After School Care

Teachers are in the staff room Monday, Wednesday & Friday at 8.30am for Staff Briefing. Teachers are in their areas from 8.45am. Before School Care operates from 7.00am.

School Organisation

2019 School Staffing



PORT FAIRY
CONSOLIDATED
SCHOOL

Home Group Teachers

Emily Williams
Dave Walz
Karen Argent
Deborah Dowell
Cynthia McLaren
Polly Smith
Scott Twycross
Sarah Dorney
Matt Hoey
Dean Dwyer /Peita Cryer



Specialist Staff

Visual Arts	Maree Stewart
Health & PE	Brooke Green
Environmental Science	Tracey Gray
Student Welfare	Anna Drylie
Choir	Lynda Beekhof
SAKGP Coordinator	Tracey Gray
SAKGP Kitchen Specialist	Cathy van Engelen
SAKGP Garden Specialist	Tracey Gray
Cafe Coordinators	Nicola Ward & Michelle Hollingsworth

Educational Support Staff

Business Manager	Jenni Martin
Administration Officer	Leah Evans
Student Support	Jill Gibson & Bev Holcombe
Intervention	Jenelle Baulch
Library	Lynda Beekhof
Out of School Hours Care	Bev Holcombe
Grounds	Anthony Dixon

House System

After enrolling at PFCS, each student becomes a member of one of the four Houses – Shearwaters (Purple), Gannets (Red), Lapwings (Green) and Sandpipers (Yellow). Each House is led by two elected Year Six Student House Captains. The school aims to place brothers and sisters in the same House and retain a family's House association. The Houses provide opportunities for students throughout the school to develop new friendships and relationships with fellow students and staff and to participate in a variety of whole school activities and events.

All PFCS students enjoy participating in a House Athletics Carnival at Brauerander Park in Warrnambool. This is usually conducted in February each year.

Junior School Council

Junior School Council consists of the School Ambassadors, House Captains and a representative from each grade from F-4. We endeavor to meet twice a term to discuss ideas to improve our school. Together we plan special days to raise awareness on a variety of issues as well to fundraise for charity or school projects. The Ambassadors conduct the meeting with some assistance from the principal.

Information Resource Centre/ Library

The Information Resource Centre (Library) is home to many current books. The Information Resource Centre is open during lunchtimes. Students are welcome to borrow resources and books at lunchtimes or during their class visit to the Information Resource Centre.

Information Communication Technology

At PFCS we believe technology is a part of life for many young people. Teachers and students incorporate technology into their learning. Technology enables learning to extend beyond the classroom walls.

Teaching and Learning

We recognise that students have a range of abilities and learning styles. Our multi-age home groups enable us to cater for the needs of individual students and personalise the learning.

Victorian Curriculum

The school curriculum is developed from the Dept. of Education and Training across the Learning Areas of:

Mathematics

English

Science

The Arts

Languages

The Humanities

Technologies

Health and Physical Education

There are also four capabilities:

* Critical & Creative thinking

* Intercultural

* Ethical

* Personal and Social

These relate to all Learning Areas



School Data Plan and Assessment

PFCS has a comprehensive Whole School Data Plan. The Data Plan identifies the assessment tools and practices and the timing of assessments across all levels of the school.

Environmental Science

Students across all levels of the school participate in one hour of Environmental Science inquiry each week. Learning experiences include conducting experiments and research, undertaking role playing activities, propagating and growing plants and actively participating in community conservation programs.

Stephanie Alexander Kitchen Garden Project

The SAKGP fits perfectly into our practice at PFCS because the very essence of the program is the wellbeing of our school community. To empower our young people, they grow, harvest, prepare and share pleasurable food. This is a gift we can so easily give to our students. Children learn best through doing, through positive examples, and through trial and error. 'We need to capture their interest, their curiosity, and energy as well as their appetite.' Stephanie Alexander has a vision 'that pleasurable food education is accessible to every Australian Primary School via an experience based on the Kitchen Garden Program'. At PFCS students in Years 4, 5 and 6 participate in SAKGP each week, through either kitchen or garden experiences. Each session is led by the Kitchen or Garden specialist along with the Home Group teacher and volunteers working with small groups of students. Our students also share their culinary skills with their families at the SAKG Expo once a year and the broader community through conducting stalls at the community Market, and catering for functions. This is learning that will be with our students for life. In 2010 PFCS won the NAB Schools First Impact Award for our Shared Hands Program – Linking the school and community through the Kitchen Garden program. Some of the funds from this award helped us to publish our own School Cookbook which has also been a valuable link between the school and local community.



Cafe & Lunch Orders

PFCS's Café operates in conjunction with the Kitchen Garden Program to provide our children with healthy lunches and snacks on a Tuesday, Wednesday and Friday. The Café works in collaboration with the kitchen garden classes, working together to create dishes that are home-made, fresh and delicious. The children eat their meals in the café and are able to sit down and enjoy their meals together. Children are able to order and pay for their lunches for the term or on a daily basis.

Choir

PFCS encourages our students to be involved in our school choir. Our choir performs at school functions, represents the school at community events, and participates in local Eisteddfods. These children also enjoy singing with local senior citizen choirs.



The Musical & the Visual Arts Exhibition

PFCS has a tradition of producing whole school musicals involving all students as performers and crew. The musical is produced every alternate year and is staged in Term 3. On alternate years the PFCS presents a feast of visual arts created by the students at a Visual Arts Exhibition.

Excursions

Excursions are an important part of your child's school life. Many of the excursions will involve walks in the local area. Excursions requiring transport or those that are further than the immediate local area require additional documentation and parents will be required to complete Permission Forms regarding these events. The greatest care is taken on these occasions and the school adheres to the Directorate of School Education regulations regarding "Duty of Care" and excursions.

Enrichment

At PFCS we work hard to personalise the learning for all of our students and in this way enrichment experiences are regularly planned and implemented across all year levels.

Intervention Program

P.F.C.S believes all students can be literate. To support 'success for all' we offer Reading Intervention for students from Foundation to Year 6. The Intervention programs are based on Sounds Write and the MACQLIT Program.

Community Services – Meals on Wheels

Twice a year, for one week, a group of parent volunteers deliver meals on wheels as part of the Moyne Hospital program. These parents are assisted by some of our Year Six students.



Camping Program

PFCS undertakes a Camping Program that develops as the student progresses through the school. The camping program is an integral part of the curriculum and it is expected that all children attend. The following is a guide, as the precise location and duration may vary from year to year.

Prep – afternoon tea & play

Year 1 – afternoon tea, play and dinner

Year 2 – afternoon tea, play, dinner and one night sleep over.

Year 3 – 3 day adventure camp – either local or regional

Year 4 – 3 day adventure camp - either local or regional

Year 5 & 6 – 3 day camp with a trip to Sovereign Hill, Ballarat, alternating with a Melbourne camp.

Swimming Program

Towards the end of the year, we conduct a whole school swimming program, which is run at Belfast Aquatics in Port Fairy. This program usually encompasses ten lessons on one set day each week of Term 4.

Year Six Graduation


The Year Six Graduation is an exciting time for our school families as we prepare our year six students to celebrate and farewell primary school.

- **Talking Sticks Ceremony**

The Graduation Day begins with a Talking Sticks Ceremony, where each child presents another with their special Talking Stick and a personal acknowledgement. The Talking Sticks is a private ceremony held with the Year Six Teachers, students and the Principal.

- **Graduation Lunch**

A special Year Six Luncheon is held at the conclusion of the Talking Sticks Ceremony, which is prepared for the students and staff by the year six parents. Year 6 Parents coordinate the lunch in collaboration with the teachers of the year 6 students.



- **Graduation Awards Night**

The Graduation Awards Night is an event that acknowledges the contributions our year 6 students have made to school life at PFCS. This Night is attended by staff, students and parents, Community Leaders and the many generous donors who support and make the event possible.

Student Engagement Policy

The Port Fairy Consolidated School community has developed a Student Engagement Policy which clearly outlines our vision, rights and responsibilities and staged responses to all aspects of Student Engagement. The policy may be accessed via our website or a copy can be made available to you by contacting the office.

Positive Education

To support the social and emotional development of our students, we have adopted Positive Education as our framework for improving student wellbeing. Positive Education blends positive psychology with education to encourage and support individuals, schools and communities to flourish. Positive Education at PFCS focuses on teaching character strengths that assist students to strengthen their relationships, build positive emotions, enhance personal resilience, promote mindfulness and encourage a healthy lifestyle.

Restorative Practices

Restorative Practices is the process implemented across the School to manage student behaviour. The staff are trained in Restorative Practices to ensure a consistent approach across the school. Restorative Practices is aimed at restoring justice if problems occur in class or in the yard. It is vital for behavioural issues to be resolved, apologies and consequences given as required, and for all to move forward positively.

Student Support

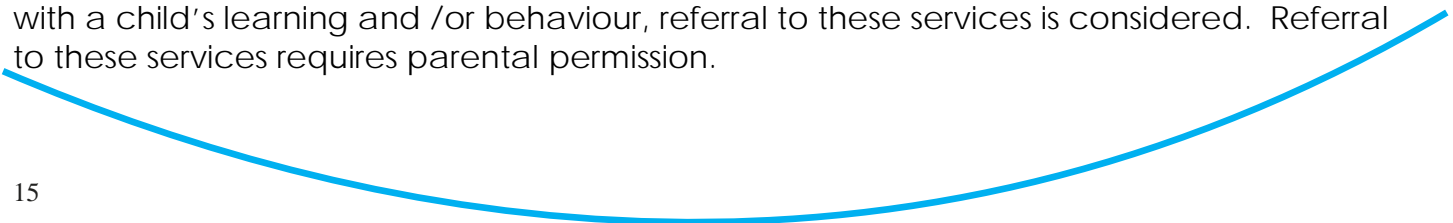
We offer the “Kids Hope Program” (an initiative of World Vision.)

Primary Welfare Officer

PFCS employs a Primary Welfare Officer who spends time as required with individual children, and also develops and implements student wellbeing programs across the school. We have a close association with the Community Health Nurse who runs ‘Peaceful Kids’ session based on mindfulness on Thursday.

Warrnambool School Support Services

The Warrnambool Network of Government Schools coordinates and provides professional services for schools in psychology, speech pathology and special needs. Where staff and parents believe there is a need to seek further assistance and support with a child’s learning and /or behaviour, referral to these services is considered. Referral to these services requires parental permission.





Students with Disabilities

PFCS has a strong commitment to providing an inclusive program which benefits all in the school community. Our Integration Program enables children with impairments, developmental delay and problems in schooling, the opportunities, choices and support to fully participate in family, school and community life.

Play Areas

PFCS has an expansive play ground that is divided into two main sections which allows for a special place for our younger students. The library and the court yard are areas where all students are able to enjoy one another's company. All areas are supervised by staff during break times. Our older students provide peer support and mentoring to the younger children.

Uniform

PFCS has a school uniform and students wear their uniform with pride. Our uniform is available to be ordered online, or from a uniform shop which is offered once a term within the school grounds. We believe every child should be in full school uniform.

Art

Students enjoy regular weekly sessions with our specialist art teacher, in a well resourced Art room. Students are required to wear an art smock or some form of protective clothing to Art.

Student Leadership Team


At PFCS we have four school ambassadors and eight house captains from Year Six. They meet with the Principal and discuss relevant school issues. Once a month Junior school Council is held and the Leadership Team attend along with representatives from F-4. The Ambassadors lead the meeting and take the minutes. They help organise house activities and special events.

Early Arrivals

The school grounds and buildings are not supervised before 8.45am and after 3.45pm so early arrival and late pickup is not only uncomfortable for your child, it could be problematic. Students are not to come into the school buildings before 8.45am or when a teacher is not in the room. Children arriving early or remaining after 3.45 must report to the general office.

Health and Attendance

It is a Department requirement that the school holds a copy of your child's Immunisation Certificate. Before starting school it is important for your child to have their vision screened by an optometrist in addition to a health and immunisation check with your family GP. Regular attendance is important for all children and where possible appointments be made outside school hours.



If a child becomes ill at school, or is injured, they are taken to the sick bay and cared for until parents arrive to take them home. Children should not be sent to school when they are ill.

If your child contracts an infectious disease, please let us know, as we will inform you of the length of time your child is required to stay at home. If a child has an ongoing condition or allergy, please notify the school and the appropriate documentation is completed. An up to date medical/temporary contact form is completed annually to ensure we have all relevant details about your child in case of an emergency. Please notify the office of changes throughout the year.

Immunisation

Councils no longer issue School Entry Immunisation Certificates. After your child has completed the four year old scheduled vaccines, the Australian Immunisation Register (ACIR) will automatically send you a history statement. This statement should state 'Child has received all vaccines required by five years of age'. This statement now acts as the School Entry Certificate and a copy should be supplied to the school.

Medication

If your child needs medication to be taken to school, please note the following:

- Inform the school in writing of the medication, dosage and time to be taken,
- The medicine needs to be in its original container with the label clearly displaying the child's name and requested dosage.
- Medicine will be stored in the school office and administered from there.
- Medicines must not be left in a child's bag to be self administered. This includes paracetamol and asthma medication.

Anaphylaxis / Allergies

PFCS has a specific Anaphylaxis policy that is reviewed annually and implemented rigorously. All staff receive regular first aid training in these areas.

Head Lice

Head lice are found in most Victorian schools. PFCS conducts regular classroom checks. If your child has Head Lice a note will be sent home and you will be asked to treat as required and return the slip to the office when your child returns to school. You need to treat the hair before your child can return to school. Permission is required for the Head Lice checks and is located on the School Permission Form.

Food and Nutrition

It is recommended that schools should endeavour to be NUT FREE zones. In the light of an increasing number of children with life threatening allergies (Anaphylaxis), we ask that no nuts or nut products are sent to school.

All families are asked to note the following guidelines:

- Families are requested not to provide food that contains nuts, or products that have nuts listed on the official ingredients list of the label, for their children to consume during school hours, whilst at any school function or any camps/excursions.
- When parents provide food for birthday celebrations they are asked to consult with the classroom teacher to ascertain students dietary restrictions.

Buses

There are three bus routes that can be accessed by families living out of town- Toolong, Codrington/Yambuk and Orford. Application Forms to access the bus services are available from the School Office. On occasions when children are not to be on the bus, parents are requested to complete a Bus Notice indicating changes and return it to the school office. Student Bus Captains assist the younger students as they familiarise themselves with bus travel. Bus travel is a privilege and students are expected to behave in a manner that respects the driver and the wellbeing of others.



Out of School Hours Care

PFCS offers an “Out of School Hours Care” program every school day in the School Hall. Enrolment forms are available at the office. Childcare fee levels are set by the School Council on the recommendation of the Out of School Hours committee and are published at the beginning of each year. Children participate in a range of supervised activities both inside and in the playground.

Lost Property

Lost property is located in the administration building. As lost property collects quickly, we ask all families to check for lost items of clothing and lunch boxes regularly. Items with name labels can be reunited with their owners quickly.

Sun Smart

PFCS is an accredited Sun Smart School. Our sun smart policy states that during Term 1 and 4 all students must wear wide brimmed hat. Hats can be purchased from the school office. Children who do not wear a suitable hat will be directed to designated shaded areas. Sunscreen is available in each Learning Studio.